

# INSTALLATION INSTRUCTIONS

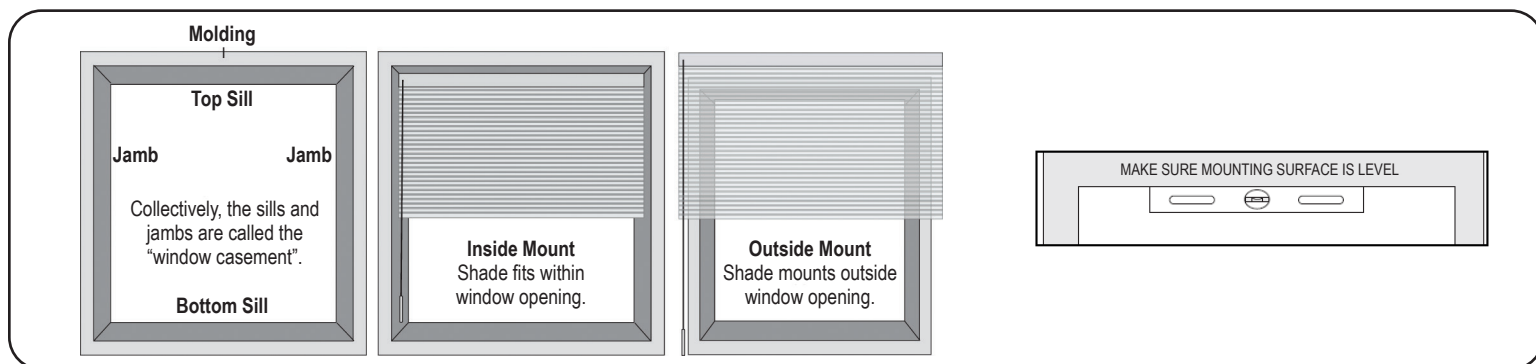
## NATURAL WOVEN SHADES

Continuous Loop Control

Cordless Lift | Motorization

**IMPORTANT** If the installation brackets are mounted correctly, the rest of the installation process will follow easily. To prepare for this important first step, review the mounting types and basic window terminology illustrated below. Prior to mounting the brackets, add any clearance depth required to avoid obstructions such as window cranks or handles.

### Mounting Types



Make sure mounting surface is level. Brackets must be in line and level. Shim brackets if necessary. **The head rail must be level for the shade to operate properly.**

### 1. Mounting the Brackets

Standard installation brackets may be used for INSIDE or OUTSIDE mounts. The (optional) ceiling mount brackets will normally be used for OUTSIDE ceiling mounts, but may also be used for limited surface-depth INSIDE mounts.

Installation Bracket Requirement Chart	
Shade Width	Brackets Required
10" to 36"	2
36-1/8" to 72"	3
72-1/8" to 96"	4
96"+ (2 and 3 on 1 headrail)	5

**Mounting Diagrams [INSIDE, OUTSIDE & CEILING MOUNTS] — CORDLESS LIFT AND MOTORIZATION**

Inside Mount Depth Requirements			
Bracket	Minimum Depth	Fully Recessed* 1-1/2" Depth Headrail	Fully Recessed* 2-1/2" Depth Headrail
Standard	1-1/8"	2-1/2"	2-1/2"
Ceiling	1-1/8"	2-1/2"	2-1/2"
Extension	1-7/8"	1-1/8"	3-1/2"

Outside Mount Surface Space Requirements	
Bracket	Minimum Depth
Standard	1-1/8"
Ceiling	1-1/8"
Extension	1-1/4"

**Inside Mounts:** The standard (or extension) brackets may be screwed in place through two diagonal back (to wall surface) or top (to ceiling surface) bracket holes. Refer to the depth chart above.

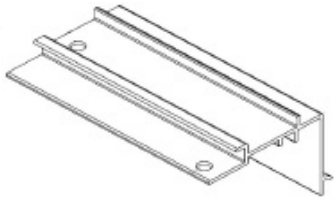
The "Fully Recessed" depth requirements include space for the woven wood material attached to the front (valance) and back (shade) sides of the headrail. These are AVERAGE depths as the different woven wood materials have varying degrees of thickness. Verify your individual shade's depth (front to back) before mounting and then position brackets accordingly for an EXACT flush mount.

**NOTE:** Continuous Loop Control and motorized shades are only built on the 2-1/2" depth headrail and require 2-3/4" for a fully recessed mount depth. Cordless Lift shades are only built on 1-1/2" depth headrail. Prior to mounting the brackets, add any clearance depth required to avoid obstructions such as window cranks or handles.

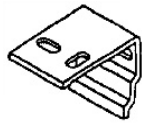
**Outside Mounts:** The standard (or extension) brackets may be screwed in place through two diagonal back (to wall surface) or top (to ceiling surface) bracket holes. For ceiling mounts the optional ceiling mount brackets only have top holes. Refer to the depth chart above.

## INSTALLATION INSTRUCTIONS

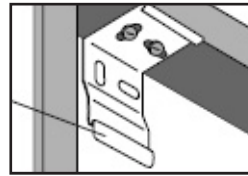
### 1a. Mounting the Brackets - Continuous Loop



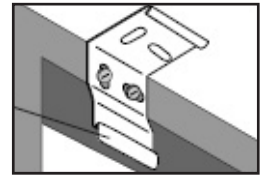
Bracket Connectors



Installation Bracket



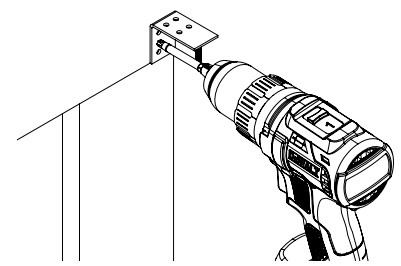
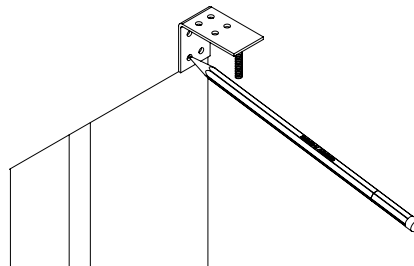
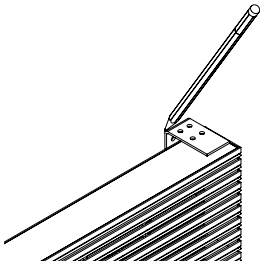
Inside Mount



Outside Mount

Align brackets to routed holes in the shade's headrail for mounting. Simply position so that the brackets are aligned with the pre-attached bracket connectors already attached to the shade headrail. To ensure proper shade operation, mount the brackets level. Shim the brackets if necessary to achieve a level alignment. The brackets may be mounted inside the frame or into the back encasement like an outside mount using the rear holes. Make sure the release tab is mounted on the bottom.

### 1b. Mounting the Brackets - Cordless Lift & Motorization



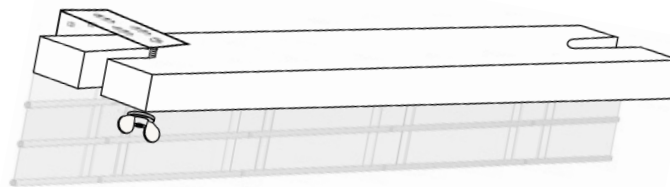
Attach the brackets to the shade, placing the screw bolt through each route. Hold the shade up and mark the bracket or drill hole positions. Align brackets to the marked positions and secure through two holes, ensuring that the bracket tops are aligned and level to one another.

**Spacer blocks (optional)** will be attached to the end of each bracket. Ensure screws are long enough to secure brackets with spacer blocks. Do not use more than three spacer blocks per bracket. If installing extension brackets, do not use spacer blocks.

## 2. Installing the Shade

### 2a. Installing the Shade - Cordless Lift & Motorization

Wood Headrail  
1-1/2" or 2-1/2" Depth

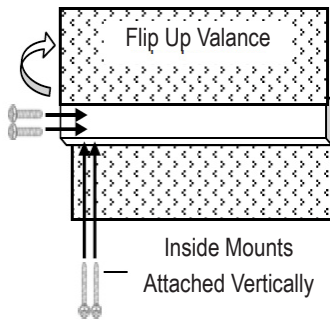


With the front side of the shade facing you lift the shade into bracket bolts until bolts are visible through headrail routes. Tightly secure each bolt with wing nuts. To REMOVE shade, maintain hold on shade and loosen wing nuts.

## INSTALLATION INSTRUCTIONS

### 2. Installing the Shade

#### 2b. Installing the Shade - 3/4" Headrail Shades



**NOTE:** 3/4" Headrail shades are designed for shallow installation depths and mount with screws only.

The headrail will come with pre-drilled holes for inside and outside mounting. With the front side of the shade facing you, position and level the shade where it will be installed and mark the locations. Flip up the valance to expose the headrail facing and pre-drilled holes.

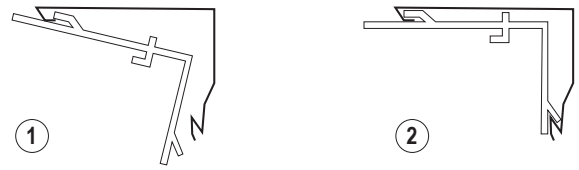
**Waterfall Style shades:** Lift up the folded shade material

**Inside Mount:** Drill vertically through the pre-drilled holes into the top of the window frame.

**Outside Mount:** Drill horizontally through the pre-drilled holes into the wall. The screws will need to go through the shade material attached to the back of the headrail.

To REMOVE shade, maintain hold on shade and unscrew the screws.

#### 2c. Installing the Shade - Continuous Loop

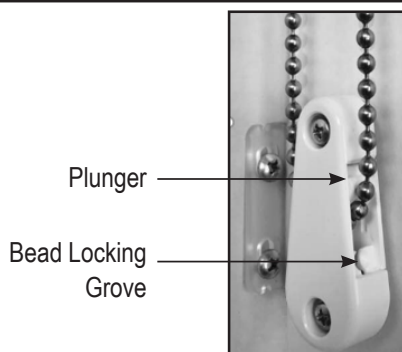


(1) Position the shade with the front hook of the pre-attached, headrail bracket connector resting on the top lip of all mounted brackets.

(2) Push the bottom front of the shade headrail firmly backwards and toward the window until the lip on the rear of the pre-attached headrail bracket connector engages the mounting bracket and snaps into place, as shown.

To REMOVE shade, from the bottom rear of the shade headrail, insert a flathead screwdriver in between the headrail bracket connector and bracket. Gently twist the screwdriver and pry open the bracket to release it from the bracket connector. Support the shade as the brackets are released.

### 3. Attaching the Cord Tensioner - Continuous Loop Control Shades



**NOTE:** For the shade to operate properly, the tensioner must be correctly mounted and secured.

Slide device down to the bottom of the bead chain and pull down until the chain is taut on both sides. Mark the screw hole and install the device with the screws provided.

Attach the tensioner to the wall or window casement. This can prevent children from pulling cord loops around their necks.

### 4. Operating the Shade

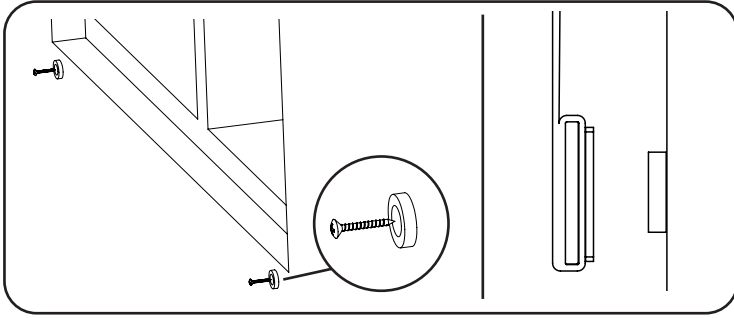
**Continuous Loop Control Shades:** To raise and lower the shade, pull down on the chain to raise and lower. One side of the loop will raise the shade and one side will lower it. If continuously pulled after lowering, the shade will begin to rise.

**NOTE:** Do not raise shade any higher than it was intended to go. If shade binds, check rear cord alignment to ensure the cords are not jamming. If shade does not raise evenly, in most cases lowering it completely will allow cords to re-align on the shaft.

**Cordless Lift Shades:** To raise and lower the shades, grasp the bottom hem with both hands. Move the shade up or down to the desired position using the bottom hem.

## INSTALLATION INSTRUCTIONS

### 6. Attaching the Magnetic Hold Down Brackets (Optional)



Insert the screw into the magnet and place the magnet onto the catch.

Lower the shade to the preferred position for the magnetic hold down.

Press the screw against the mounting surface to mark the position of the magnet on the wall.

Raise the shade and detach the screw and catch.

Install the magnet onto the marking made with the screw.

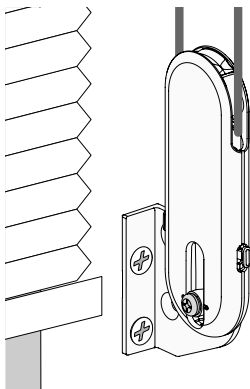
Note: Detach the bottom rail from the magnet prior to operating the shade.

## Child Safety

<b>⚠ WARNING</b> <b>⚠ ADVERTENCIA</b>	
<b>Window Blind Cord Strangulation Risk</b>	
Window Blinds with a damaged or loose tension device or retractable cord that fails to fully retract pose a strangulation risk to children. To avoid this potential strangulation risk, consider purchasing cordless products or products with inaccessible cords.	
<b>Riesgo de Estrangulamiento en Cuerdas de Persianas</b>	
Las persianas con un dispositivo tensor suelto o dañado o con una cuerda retractable que no se ajusta completamente representan un riesgo de estrangulación para los niños. Para evitar un posible riesgo de estrangulamiento, considere comprar productos inalámbricos o productos con cuerdas inaccessibles.	



# Installation Instructions



## Universal Cord Tensioner

### Inside Mount or Outside Mount Installations

Para Español, vea la página 17.

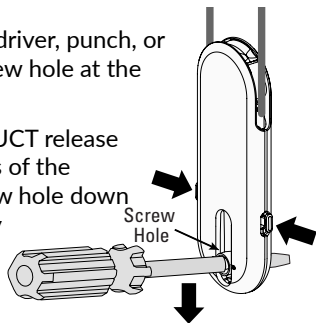
## Getting Started

Before doing anything, you must first slide the Universal Cord Tensioner (UCT) to the bottom of the cord loop.

1. Insert a small screwdriver, punch, or awl through the screw hole at the bottom of the UCT.
2. While pressing the UCT release buttons on the sides of the UCT, move the screw hole down to release the safety mechanism.
3. Slide the UCT down to the bottom of the cord loop.
4. Install the window covering.
5. Use the following instructions to secure the UCT.

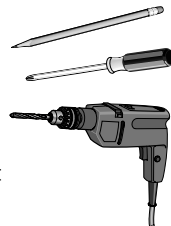
**WARNING:** A damaged, loose, or missing tension device poses a strangulation risk to children. Remove from use and repair or replace if tension device is damaged, loose, or missing.

**CAUTION:** The window covering will not operate properly unless the UCT is secured.



## Required Tools

- Pencil
- Small-tip Phillips screwdriver
- Power drill with two drill bit sizes:
  - For applications not requiring wall anchors, use a  $\frac{1}{8}$ " drill bit and drill  $1\frac{1}{4}$ " deep.
  - For applications requiring anchors, use a  $\frac{7}{32}$ " drill bit.



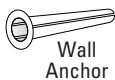
**CAUTION:** Use wall anchors if the mounting screws will not be secured into wood or metal. For metal surfaces, sheet metal screws are recommended.

### IMPORTANT

Install the UCT in a location that minimizes access by children and pets. Locate the UCT where it will not interfere with window covering operation.

Only the supplied UCTs and UCT hardware should be used.

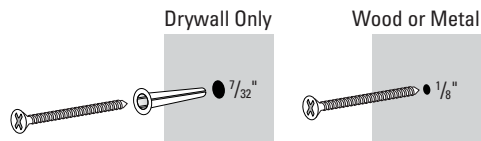
## Wall Anchors



If only drywall is available for mounting, a wall anchor is required to ensure a secure attachment of the UCT. If the screw or screws can be fastened into wood or metal (even if the wood is behind drywall), a wall anchor is not necessary.

1. If no wood or metal is available to hold the screw, mark the hole position as shown in the procedures below.
2. Drill a  $7/32$ " pilot hole through the drywall for each wall anchor at the locations you marked.
3. Tap each wall anchor into its pilot hole until the flange of the anchor is flush with the drywall.
4. Align the UCT or bracket holes to the anchors.
5. Attach the tensioner or bracket using the provided  $1\frac{1}{2}$ " screws.

**NOTE:** When mounting into wood or metal, drill  $1/8$ " pilot holes.



## Choose a Mounting Option

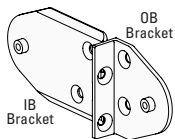
The Universal Cord Tensioner (UCT) can be mounted in one of three ways:

- For outside mount (OB) products:
    - "Outside Mount" on page 6. This attaches the UCT to a bracket secured to the wall outside the window casement.
  - For inside mount (IB) products, you have two choices:
    - "Inside Mount with a Bracket" on page 10. This attaches the UCT to a bracket secured to the inside of the window casement.
    - "Inside Mount without a Bracket" on page 13. This attaches the UCT directly to the inside of the window casement.
- NOTE:** If mounting to a textured or uneven surface, use the provided mounting bracket.

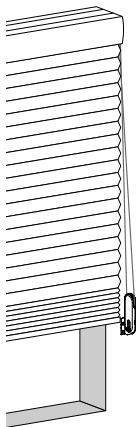
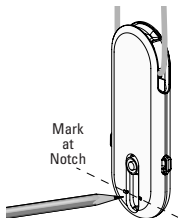
**IMPORTANT:** For all mounting options, locate the UCT as close to the window glass as possible to minimize accessibility by children and pets. **Be sure the UCT is not placed in the path of the bottom rail or fabric.**

# Outside Mount

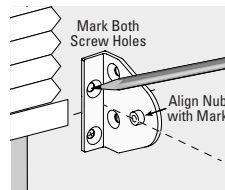
1. Break off the Outside Mount (OB) bracket.



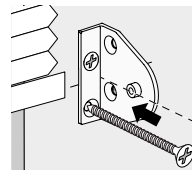
2. With the Universal Cord Tensioner (UCT) at the bottom of the cord loop, position it at the desired location.
3. Mark the wall at the notch in the UCT.



4. Hold the OB bracket with its center hole aligned with the mark and mark both screw hole locations.



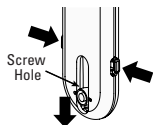
5. Drill the screw holes.
  - Determine whether or not wall anchors are required (see "Wall Anchors" on page 4) and drill either  $1/8$ " pilot holes (no wall anchor) or  $7/32$ " pilot holes (with wall anchor).
6. Mount the UCT bracket.
  - a. If wall anchors are required, first tap them into the pre-drilled holes.
  - b. Use a Phillips screwdriver and the longer screws provided to attach the bracket to the wall.



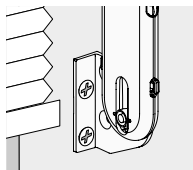


7. Attach the UCT to the bracket

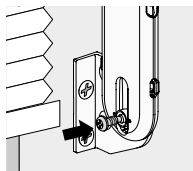
- a. Press the UCT release buttons on the sides of the UCT while pulling down on the spring-loaded screw hole.



- b. Insert the nub on the inside mount bracket into the back of the screw hole in the UCT.



- c. Insert the small provided screw into the nub through the front of the screw hole and tighten it to secure the UCT to the bracket.



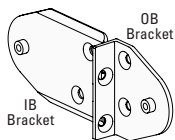
8. Ensure the cord can move freely through the UCT without engaging the lock. The center of the screw hole should be aligned with the notch in the UCT ( $\pm 1/8"$ ).

- If the cord does not move freely through the UCT, the cord is too tight and the UCT should be moved up.
- If the UCT locks onto the cord, the cord is too loose and the UCT should be moved down.

**CAUTION:** Do not pull the screw hole down to the bottom of the slot. This may cause the cord to become too tight, affecting window covering function and increasing cord wear.

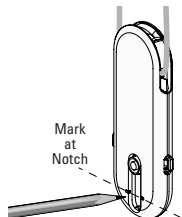
# Inside Mount with a Bracket

1. Break off the Inside Mount (IB) bracket

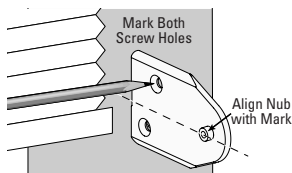


2. With the Universal Cord Tensioner (UCT) at the bottom of the cord loop, position it at the desired location.

3. Mark the window casement at the notch in the UCT.



4. Hold the IB bracket with its center hole aligned with the mark and mark both hole locations.

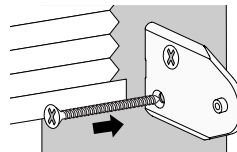


5. Drill the screw holes.

- Determine whether or not wall anchors are required (see "Wall Anchors" on page 4) and drill either a  $\frac{1}{8}$ " pilot hole (no wall anchor) or a  $\frac{7}{32}$ " pilot hole (with wall anchor).

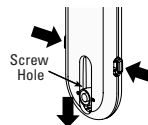
6. Mount the UCT bracket.

- a. If wall anchors are required, first tap them into the pre-drilled holes.
- b. Use a Phillips screwdriver and the longer provided screws to attach the bracket to the wall.

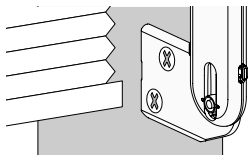


7. Attach the UCT to the bracket

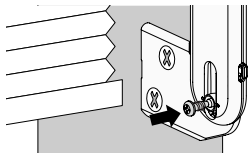
- a. Press the UCT release buttons on the sides of the UCT while pulling down on the spring-loaded screw hole.



- b. Insert the nub on the inside mount bracket into the back of the screw hole in the UCT.



- c. Insert the small provided screw into the nub through the front of the screw hole and tighten it to secure the UCT to the bracket.



8. Ensure the cord can move freely through the UCT without engaging the lock. The center of the screw hole should be aligned with the notch in the UCT ( $\pm 1/8"$ ).

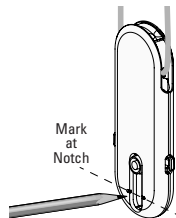
- If the cord does not move freely through the UCT, the cord is too tight and the UCT should be moved up.
- If the UCT locks onto the cord, the cord is too loose and the UCT should be moved down.

**CAUTION:** Do not pull the screw hole down to the bottom of the slot. This may cause the cord to become too tight, affecting window covering function and increasing cord wear.

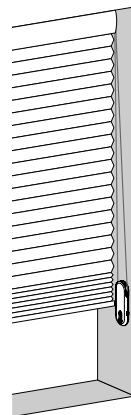
## Inside Mount without a Bracket

**NOTE:** If mounting to a textured or uneven surface, use the provided mounting bracket.

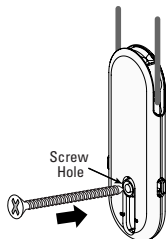
1. With the Universal Cord Tensioner (UCT) at the bottom of the cord loop, position it at the desired location.
2. Mark the window casement at the notch in the UCT.



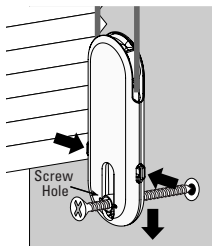
3. Mark and drill the screw hole.
  - Determine whether or not a wall anchor is required (see "Wall Anchors" on page 4) and drill either a  $1/8"$  pilot hole (no wall anchor) or a  $7/32"$  pilot hole (with wall anchor).
4. Mount the UCT
  - a. If a wall anchor is required, first tap the anchor into the pre-drilled hole.



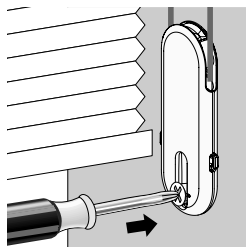
- b. Insert one of the longer provided screws into the screw hole in the UCT.



- c. Press in on the UCT release buttons and pull down on the screw hole to align the hole with the wall anchor or pilot hole.



- d. Attach the UCT directly to the wall.



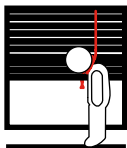
**CAUTION:** Do not overtighten the mounting screw. This can prevent the UCT from functioning properly and increase cord wear.

5. Ensure the cord can move freely through the UCT without engaging the lock. The center of the screw hole should be aligned with the notch in the UCT ( $\pm 1/8"$ ).

- If the cord does not move freely through the UCT, the cord is too tight and the UCT should be moved up.
- If the UCT locks onto the cord, the cord is too loose and the UCT should be moved down.

**CAUTION:** Do not pull the screw hole down to the bottom of the slot. This may cause the cord to become too tight, affecting window covering function and increasing cord wear.

# **WARNING**



## **Products with a Damaged, Loose, or Missing Tension Device Pose a Strangulation Risk to Children.**

This Window Blind is equipped with a Tension Device.

- Remove from use and repair or replace if tension device is damaged, loose, or missing.
- Tension device must be securely attached to wall or floor.
- Children can climb on furniture to reach cords.
- Fasteners provided with tension device may not be appropriate for all mounting surfaces.
- Use appropriate anchors for mounting surface conditions.
- Tag to be removed only by end-user.