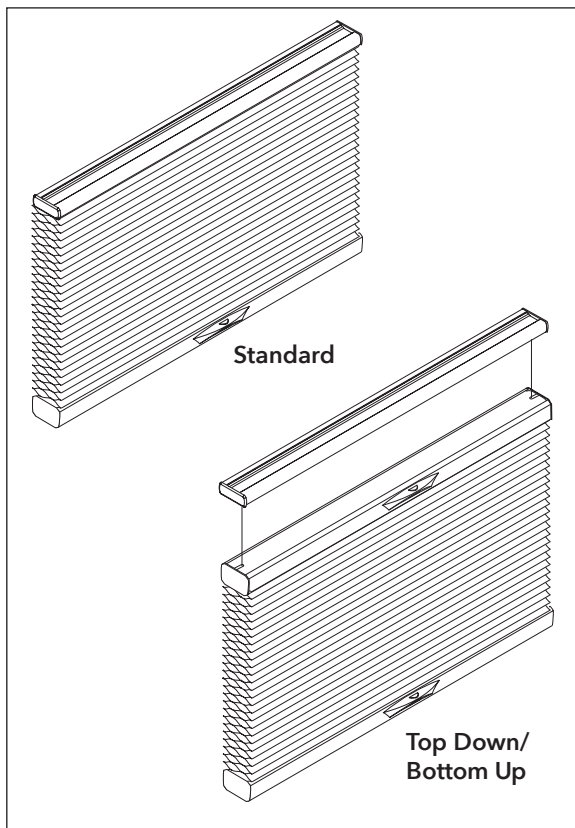




## HONEYCOMB & PLEATED

### Lift & Lock™ Cordless Lift Systems



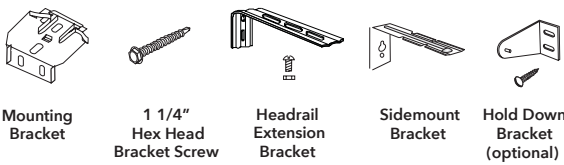
# INSTALLATION INSTRUCTIONS

# Getting Started

A few simple tools are required:

- Measuring tape
- Carpenters Level
- Power drill or Phillips head Screwdriver
- 1/4" Hex head and/or Phillips driver bitA

Additional fasteners other than those sent with your shading may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.



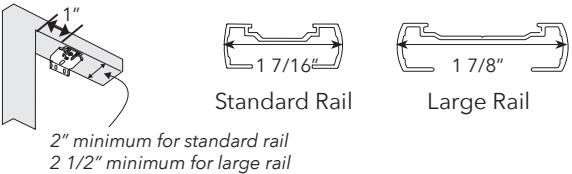
## Step 1: Bracket Installation

End brackets should be located as close to each end as possible (edge of bracket approx. 1" from end). Depending on the width of the shade, additional brackets may be necessary evenly spaced between the two end brackets.

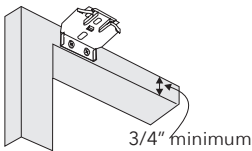
Shade Width	# of Brackets
Up to 40"	2
>40" - 72"	3
>72" - 84"	4
>84"	5

Using the Installation Bracket as a template, measure and mark the center lines. When mounting brackets, make sure they are in line and level.

## Inside Mount

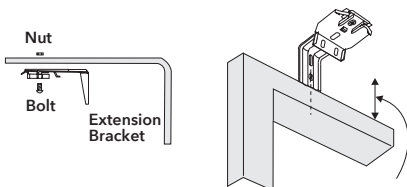


## Outside Mount



## Extension Brackets (Optional)

Optional Extension Brackets are used to project the back of the shade up to 2 1/2" from the mounting surface. Attach the Mounting Bracket to the Extension Bracket with the nut and bolt provided.



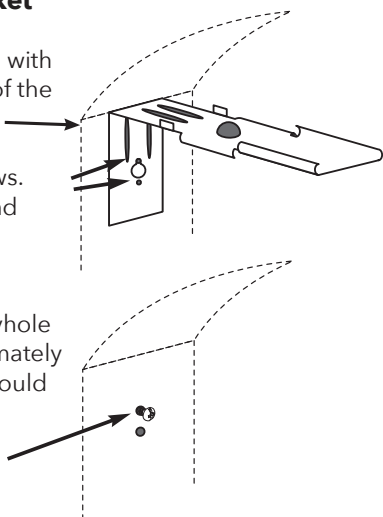
2" minimum surface required

## Side Mount Bracket

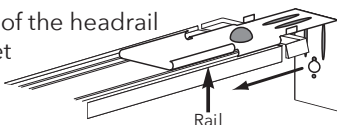
Line the bracket top with the desired height of the top of the headrail.

Mark holes for screws. Remove brackets and drill holes.

Insert screws for keyhole slots only. Approximately 1/8" of the screw should be left protruding.



Pull the endcap out of the headrail and slide the bracket on as shown.



Replace the endcap and then slide the bracket all the way into the headrail.

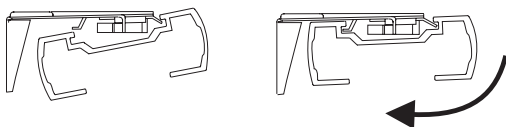
Install the second bracket in the same

Hook one bracket onto the screw in the window frame, using the keyhole slot.

Bring the other end bracket over the screw at the other end and engage it in the keyhole slot.

## Step 2: Hanging the Shade

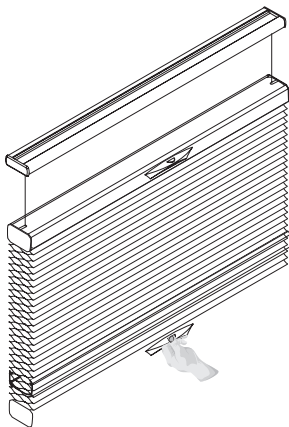
1. Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
2. Make sure the shade is centered in the window opening.
3. Push the rail back and up until the back clips of the bracket are inserted in the back groove of the rail.



To remove shade, reverse procedure.

## Step 3: Operation

Press the button on the handle to raise or lower the moveable rails. The rails will stay in position when the button is released.



## Step 4: Level the Moving Rail (If Necessary)

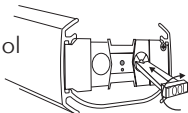
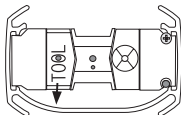
If the bottom rail or the middle moving rail of a top down/bottom up shade is not level, it can be adjusted by following the procedure below.

Remove the right endcap from the rail that is not level.

Pull out the section labeled TOOL.

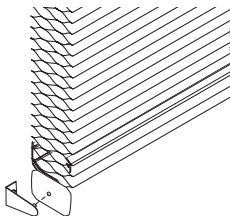
Push in on the adjustment screw with the tool and turn to adjust the rail.

When the rail is level, replace the tool and the endcap.



## Step 5: Hold Down Installation (optional)

Optional Hold Down Brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each Hold Down into the hole in each End Cap and mark the screw holes. Make sure the pins are level and aligned. Remove the pins from the endcaps. Raise the shade, then screw the Hold Down Brackets into the mounting surface. Lower the shade. Slightly flex the holddown brackets to insert the pins into the endcaps.



## **Cleaning and Care**

The shade is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

# CONTINUOUS CORD LOOP SYSTEM



## OPERATING & INSTALLATION INSTRUCTIONS

### **Standard & Heavy-Duty Systems**

Revised 8/2018

# Getting Started

A few simple tools are required:

- Measuring tape
- Power Drill, drill bits
- Hex head and/or Phillips driver bit
- Pencil

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.

**IMPORTANT: Use wall anchors if the mounting screws will not be secured into a wood stud. For metal surfaces, use sheet metal screws.**

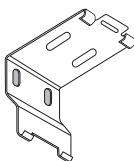
Installation Bracket  
Standard System



1 1/4" Phillips  
Head Screw



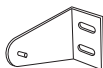
Installation Bracket  
Heavy-Duty System



1 1/4" Hex  
Head Screw



Hold Down Bracket  
(optional)



Extension Bracket  
(optional)





Your honeycomb shades are constructed to be hung as either an inside mount or an outside mount. The installation bracket can be mounted inside the window opening, for an inside mount, or on the molding or wall above the window for an outside mount.

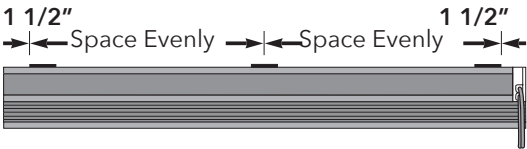
The extension bracket and the hold down bracket are optional items requested at the time of ordering the shade. The extension bracket provides projection of the installation bracket in order to clear obstructions.

The hold down bracket keeps the shade from swaying and is often used for installation on doors or windows.

## Bracket Spacing

Bracket spacing is the same for both inside and outside mounts. Two installation brackets are positioned on the mounting surface so that their edges will be 1 1/2" in from the ends of the shade. If more than two brackets are required (see chart), additional brackets are spaced evenly between the two end brackets. Measure and mark all bracket locations.

**Note:** Check to be sure that no installation brackets will be positioned directly above any of the tape spools located inside the headrail.

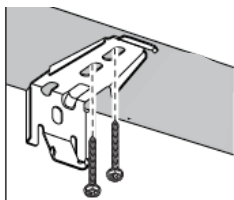


## Bracket Requirements

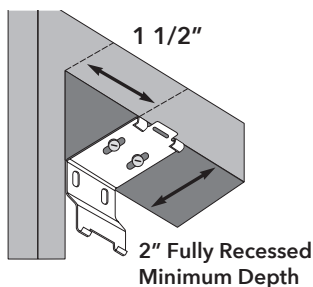
Shade Width	# of Brackets
to 31"	2
31" - 79"	3
79"-127"	4
127"-174"	5

## Inside Mount

To inside mount a Continuous Cord Loop shade, attach the tops of the installation brackets to the top sill of the window opening. To attached the brackets, the flat surface of the sill must be at least 1 1/4" deep. To fully recess the shade, the flat surface must be at least 2" deep. Add to these minimum depths the dimension of any obstruction to shade movement, such as a window crank or handle. Two screws are used to attach each bracket. Mount the brackets at the locations you marked, with their front edges aligned.



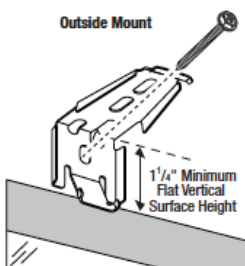
**Standard  
Continuous Cord System**



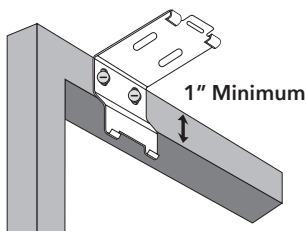
**Heavy-Duty  
Continuous Cord System**

## Outside Mount

Mount the ends of the installation brackets on a flat vertical surface 1 1/4" high. Two screws are used to attach each bracket. Mount the brackets at the locations you marked. Before tightening the screws, check to be sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.



**Standard  
Continuous Cord System**

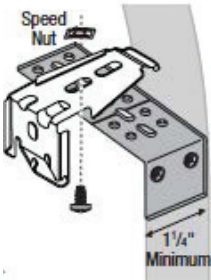


**Heavy-Duty  
Continuous Cord System**

## End Mount

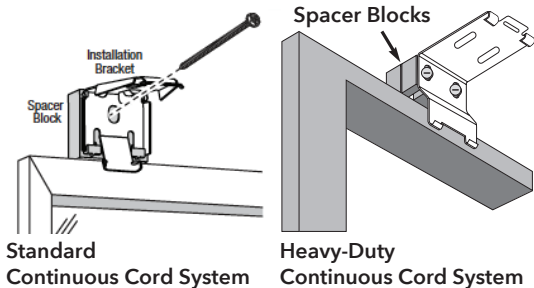
End Mount the headrail when conventional mounting techniques will not work, for example, in an arched window. Mount the extension brackets on a surface at least 1 1/4" wide. Attach the installation brackets to the extension brackets using the provided screws and speed nuts.

**Important:** This feature is not available on 2 on 1 shades.



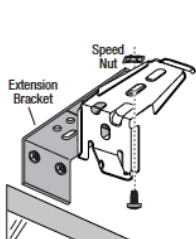
## Spacer Blocks

Spacer blocks are used to project the installation brackets away from the mounting surface when additional shade clearance is needed. Each spacer block increases clearance by 1/2"; use a maximum of three per installation bracket. Check that your mounting screws are long enough to securely attach the installation bracket and the spacer blocks. The solid side of the blocks should face the mounting surface. As with all outside mount installations, make sure the tops of the installation brackets are perfectly horizontal and aligned at the same height.

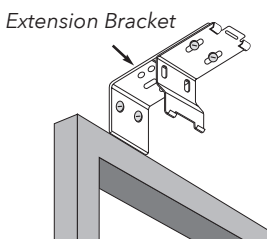


## Extension Brackets

Extension brackets can project the installation brackets up to 2 1/2" away from the mounting surface. Position the brackets at the locations you marked and use two screws to attach them. Be sure the tops of the extension brackets are perfectly horizontal and aligned at the same height. Connect the installation brackets with the machine screws and speed nuts which are included with each extension bracket. Be sure to use the same holes on all the extension brackets, so that each installation bracket projects the same distance from the mounting surface. Indentations are cast into the extension brackets between the holes. Before mounting an extension bracket, any unneeded length may be cut off at one of the indentations.



**Standard  
Continuous Cord System**

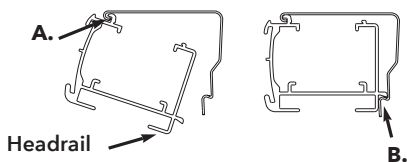


**Heavy-Duty  
Continuous Cord System**

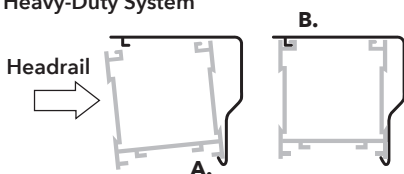
## Mounting the Headrail

Unwind the cord from around the shade assembly and let it hang. Depending on the system, use the diagrams below to mount the headrail into the brackets. Be sure to make sure no fabric gets trapped between the headrail and the bracket (A). Then push on the rail until the top groove snaps into place, as shown (B).

### Standard System



### Heavy-Duty System



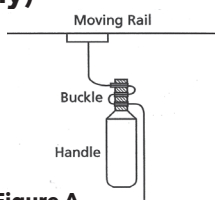
## Operating the Shade

Operate the shade by pulling down on one side of the cord. One side of the cord raises the shade, the other side lowers the shade. Do not lift the bottom rail with your hands. Also, be careful not to place objects on the window sill that will interfere with operating the shade or cause it to hang unevenly. If the shade does become crooked, simply lower it as far as it will go and then raise it again. This will ensure that all the lift lines inside the shade are pulling up evenly.

## Adjust Length or Equalization (Heavy Duty Systems only)

Thread the tape through the buckles by zig-zagging the tape through the three slots in the buckle.

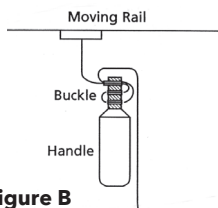
*Figure A.*



**Figure A**

Thread the tape back through the top slat and pull it around the top.

*Figure B.*



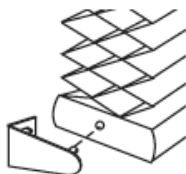
**Figure B**

## Installing the Tension Device

For a complete guide on properly installing the tension device, please refer to the separate packet sent with your shipment containing the *Installation Instructions for the Universal Cord Tensioner*.

## Attaching the Optional Hold-Down Brackets

Optional Hold Down Brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each Hold Down into the hole in each End Cap and mark the screw holes. Make sure the pins are level and aligned. Raise the shade, then screw the Hold Down Bracket into the mounting surface.



## Removing a Shade

To remove a shade, insert a screwdriver between the headrail and bottom back of the bracket (tab which extends out slightly from each bracket). Gently pry the screwdriver to release the bracket from the headrail. Take care not to damage the painted finish of the headrail. As you release the brackets, support the headrail to keep it from falling.

## Care and Cleaning

The Honeycomb fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. For problem stains, the shade can be removed from the Installation brackets and soaked in warm water.

**IMPORTANT:** DO NOT immerse headrail in water. When damp, raise shade tightly to re-crisp pleats. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

## Child Safety



### WARNING



Cords on window covering products present a potential strangulation hazard.



For child safety, consider cordless alternatives or products with inaccessible cords.



### ADVERTENCIA



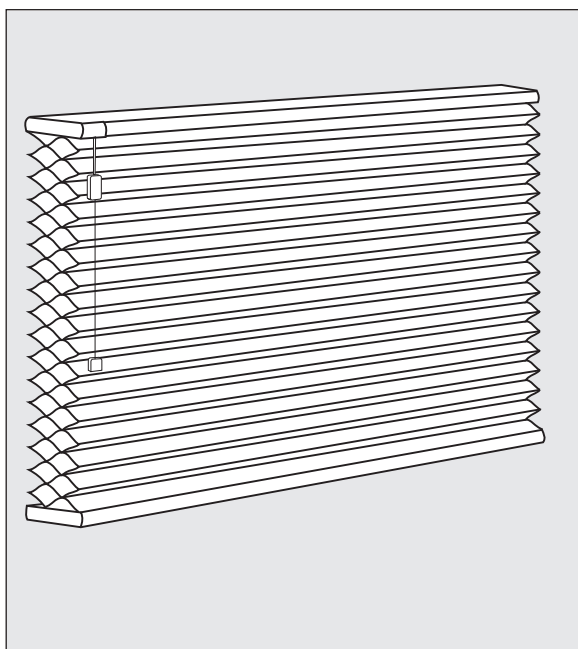
Las cuerdas y cadenas y persianas presentan un peligro de estrangulación.



Para la seguridad de los niños, considere alternativas sin cuerdas o productos con cuerdas y cadenas inaccesibles.

# **HONEYCOMB & PLEATED**

## **Standard Shades Top Down Bottom Up**



## **INSTALLATION INSTRUCTIONS**

## BASICS

**A few simple tools are required:**

**Measuring tape**

**Power drill, drill bits**

**Hex head and/or Phillips driver bit**

**Pencil**

Additional fasteners other than those sent with your shade may be required depending on the mounting surface. Wallboard and plaster require the use of anchors such as expansion or toggle bolts. Brick, tile or stone need special plugs and drill bits. Remember to always pre-drill holes in wood to avoid splitting.

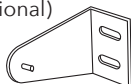
Hex Head Screw



Extension Bracket  
(Optional)

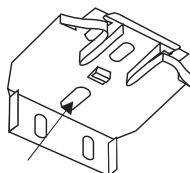
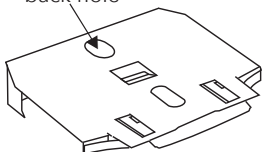


Hold Down Bracket  
(Optional)



Your new shades are constructed to be hung as either an inside mount or an outside mount. The installation bracket can be mounted inside the window opening, for an inside mount, or on the molding or wall above the window for an outside mount. The extension bracket and the hold down bracket are optional items requested at the time of ordering the shade. The extension bracket provides projection of the installation bracket in order to clear obstructions. The hold down bracket keeps the shade from swaying and is often used for installation on door windows.

Shallow Mount  
back hole



Shallow  
Mount  
back hole



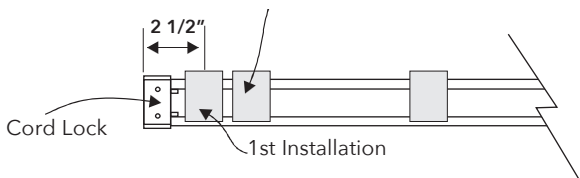
## BRACKET INSTALLATION

Shades are shipped with the required number of brackets for proper installation. End brackets should be located with centerlines  $2\frac{1}{2}$ " in from each end. Depending on the width of the shade, additional brackets may be necessary—evenly spaced between the two end brackets.

For shade widths of:	Use this number of brackets:
Up to 40"	2
40" to 72"	3
72" to 84"	4
84" and up	5

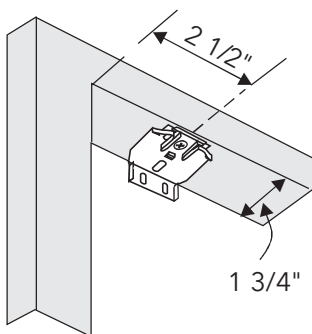
Using the installation bracket as a template, measure and mark the center lines. When mounting brackets, make sure they are in line and level.

On shades 84" to 96" wide it is recommended to use a second bracket located next to the end bracket at the Cord Lock.



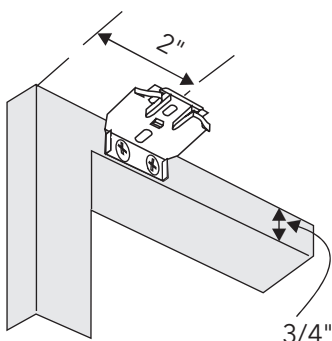
## INSIDE MOUNT

The brackets are mounted flat against the top sill surface. Place the hex head screw through the hole closest to the front of the bracket. To fully recess the shade requires a flat surface with a minimum depth of  $1\frac{3}{4}$ ". Shallow mounting requires  $\frac{1}{2}$ " minimum.



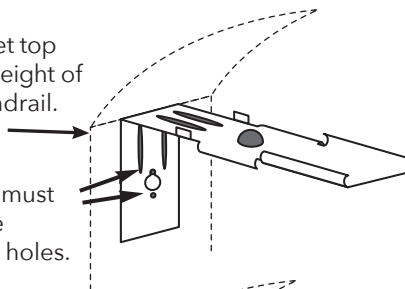
## OUTSIDE MOUNT

The brackets are mounted with two hex head screws through the back end of the bracket flat against the window molding or the wall above the window. The bracket requires a minimum surface  $\frac{3}{4}$ " high.

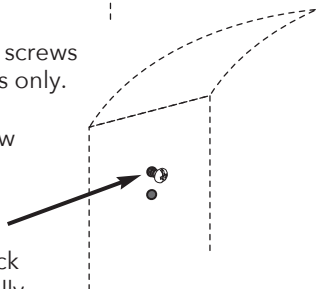


## SIDE MOUNT BRACKET

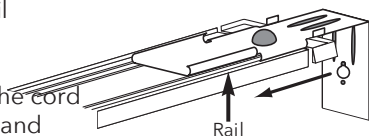
1. Line up the bracket top with the desired height of the top of the headrail.
2. Mark holes for screws. Brackets must be level. Remove brackets and drill holes.



3. Insert hex head screws for keyhole slots only. Approximately  $\frac{1}{8}$ " of the screw should be left protruding.



4. Pull the cord lock assembly partially out of the headrail and slide the bracket on as shown. Push the cord lock assembly and bracket back all the way into the rail.

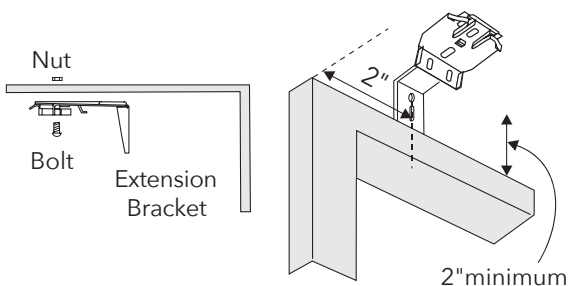


5. Remove the endcap from the opposite end of the headrail. Slide the remaining side mount bracket on the headrail. Replace the end cap before sliding the bracket all the way into the headrail.

6. Hook one bracket onto the screw in the window frame, using the keyhole slot. Bring the other end bracket over the screw at the other side of the frame. Slide down, flexing bracket inward until the screw engages in the keyhole slot.
7. Make sure both brackets are slipped down all the way in the keyhole slot so that the screw is in the top portion of the keyhole slot. Install a screw in the bottom hole of each bracket. Tighten all screws.

## OPTIONAL EXTENSION BRACKETS

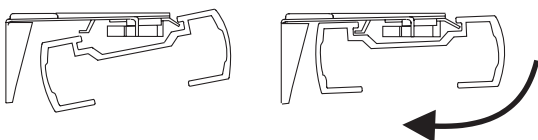
Optional extension brackets are used to project the back of the shade up to 2 3/8" from the mounting surface. Attach the installation bracket to the extension bracket with the nut and bolt provided.



## HANGING THE SHADE

Unwind the cord from the shade but keep the rubberband around the shade stack.

1. Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
2. Make sure the shade is centered in the window opening.
3. Push the rail back and up until the back clips of the bracket are inserted in the back groove of the rail. To remove shade, reverse procedure.

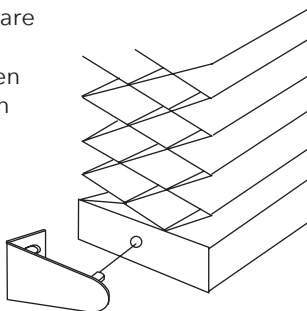


## OPTIONAL HOLD DOWN BRACKET

Optional hold down brackets are mounted with the supplied screws. With the shade at its proper drop, place the pin of each hold down into the hole in each end cap and mark the screwholes.

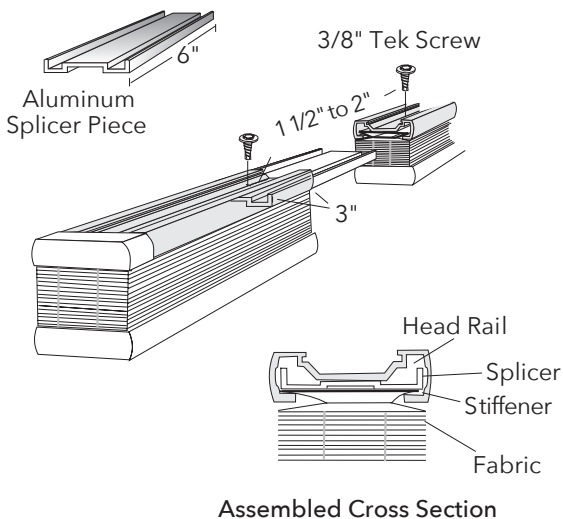
Make sure the pins are level and aligned.

Raise the shade, then screw the holddown bracket into the mounting surface.



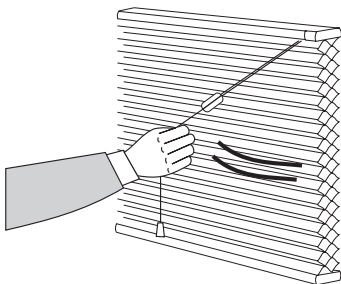
## TWO-ON-ONE HEADER SPLICER

For shades ordered as Two-on-One Headrail using the splicer piece, insert splicer in headrail of both shades as shown. Lock into place using 3/8" Tek Screws provided.



## CORDLOCK OPERATION

To lower or release shade, pull the cord inward toward the center of the shade. To raise or lock shade, pull the cord straight down and outward toward the edge of the shade.



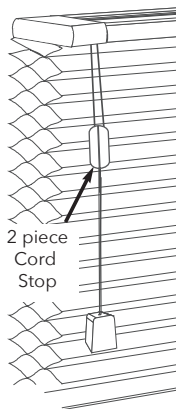
## CLEANING & CARE

The shade fabric is easy to care for. Regular dusting with a feather duster or vacuum cleaner brush is recommended. Most stains can be blotted with a damp sponge and mild detergent. For problem stains, the shade can be removed from the Installation brackets and soaked in warm water. When damp, raise shade tightly to re-crisp pleats. Before using anything stronger than mild detergent and lukewarm water, test an unobtrusive corner of the shade. If you have any questions, call your dealer for advice.

# CHILD SAFETY

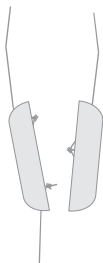
To avoid entanglement and strangulation, keep cords out of the reach of young children. Move cribs and furniture away from blind cords. To further reduce hazards, this shade was built with a cord connector which was designed to break apart when force is applied from the top.

**No safety system is fail-safe.  
KEEP CORDS OUT OF REACH OF  
SMALL CHILDREN!**

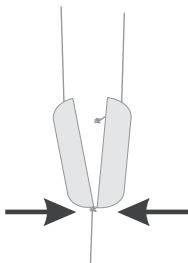


If your cord stop should happen to break apart, simply follow the instructions below to reassemble.

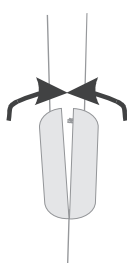
## CORD STOP RE-ASSEMBLY



When the connector is open, each side has a cord coming in at the top, one side has a cord coming in from the bottom.



Fit the bottom edges together. The side with the cord fits into the side without the cord.



Swing the top ends together and press in the middle to fully connect.

## PROTECT YOUR CHILDREN

Be aware that it is possible for children to strangle in window covering cords. To reduce the occurrence of accident, all cords must be kept out of the reach of children, including infants. Cord cleats are an effective way to implement this essential precaution.

