

**HOW TO INSTALL**

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# OUTSIDE MOUNT SHUTTERS

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Your shutters are designed to be easy to install and maintain. Depending on the shutter and size that you ordered, you should have received **2 boxes** per shutter; One that includes the frames, and the other that includes the panel doors. If your shutters are smaller, you may have received just 1 box with the frame pre-assembled.

For this process you will need the following tools:



**RECHARGEABLE,  
VARIABLE SPEED 3/8" DRILL**



**3/8"  
DRILL BIT**



**FLAT HEAD  
SCREWDRIVER**



**LEVEL**

**Before you start, clear adequate space to lay out all the parts and frames near each window.**

NOTE: If you ordered shutters for **multiple windows**, look at the labels on the boxes and make sure to put the right boxes beside the corresponding windows.

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- 1** ■ First we will start by removing the shutters from the packages and locating the installation hardware that will be attached to the frame in a bright bag labeled **“Hardware Enclosed”**.

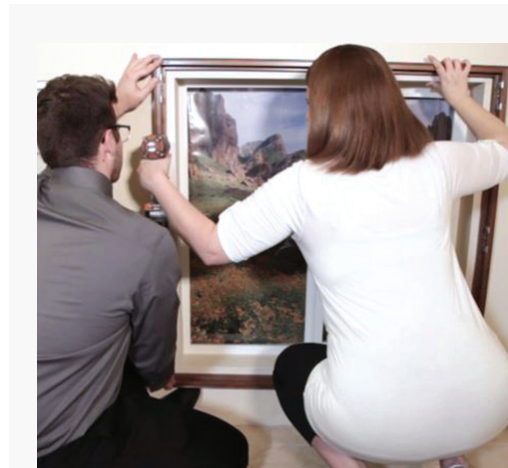


**2.** Lay the frames face down with the hinges facing toward the floor and join the frames together to form the shape of your window.



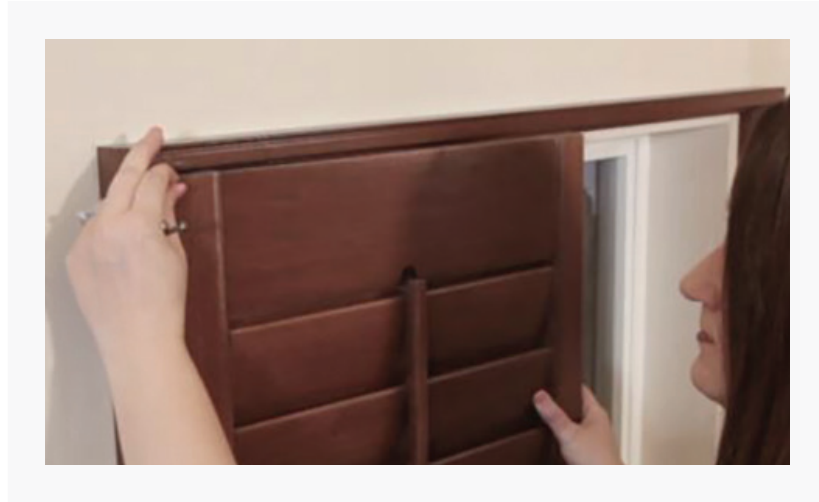
The frame angles will come together in a bow tie shape. Remove the bow tie joiners from the installation hardware package, then using your hammer, gently tap the bow tie joiners into the hole.

**3.** Center the frame around your window using the pre-drilled holes as your guide, set the frame in using the large screws securing the left side first near the top of the window, verify that the frame is straight using the level and then secure the screw on the top right corner of the frame. Do not over tighten or distort the frame.



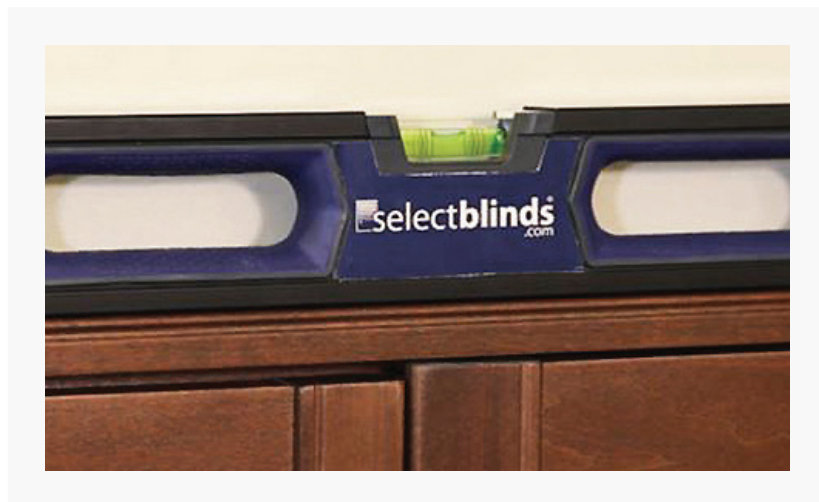
# 4.

Hang pre-hinged panels on the frame by matching up the hinges, and by dropping in the pins to secure each hinge.



# 5.

Now we will need to rack the shutters; *racking ensures that the frames are square and that the panels will close properly.* To rack, slide the frame right to left until the panels are even and square within the frame. Use your level to ensure the panels are square, then hold the bottom frame in place and set the left and right frame with the large screws.





**You have now completed your DIY project and installed your custom shutters in your home, and will be able to enjoy them for many years to come.**

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\*Representantes que hablan español estan disponibles.

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